

CONFIDENTIAL

11/11/85 Chrono

FBIS-1183/85

11 Oct 1985

MEMORANDUM FOR: Director of Personnel

25X1 FROM:

[redacted]
Director, Foreign Broadcast Information Service

25X1 SUBJECT:

Pay Adjustment- [redacted]

25X1 1. I request that [redacted] GS-07 contract annuitant
serving as the Administrative Assistant to the chief of FBIS's Tokyo
Press Monitoring Unit, be granted a pay adjustment to the GS-08/M level
25X1 effective 8 December 1985. This action has been recommended by the FBIS
Career Service Panel based on [redacted] strong performance in that
25X1 position since 9 October 1984.

25X1 2. The Panel realizes that as an annuitant [redacted] would not
actually receive a pay increase as a result of this adjustment (her pay
would remain at \$3.34 per hour). It would, however, be an
25X1 acknowledgement of the high regard we have for her ability and services.

APPROVED:

Director of Personnel_____
Date

25X1 DDS&T/FBIS/Prod/NEAD [redacted]

(18 Nov 85)

25X1 Distribution:

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